

**MINUTES OF A  
WORK SESSION  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
JUNE 05, 2018**

The Jackson County Board of Commissioners met in a Budget Work Session on June 05, 2018, 8:30 a.m., Justice and Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman  
Charles Elders, Vice Chair  
Boyce Deitz, Commissioner  
Mickey Luker, Commissioner  
Ron Mau, Commissioner

Don Adams, County Manager  
Heather C. Baker, County Attorney  
Angela M. Winchester, Clerk to Board

Chairman McMahan called the meeting to order.

Mr. Adams provided a summary prepared by Darlene Fox, Finance Director that listed all of the requests that were made to the Board over the last few days. These requests were above the recommended budget and required alternative revenue sources and/or cutting other expenses to fund the requests.

**(1) CASHIERS FIRE TAX:**

- (a) Tax rate increase of 2.43 cents per \$100 value.
- (b) Recommended change, request or information: Removed capital outlay for 107 South station in the amount of \$47,745. The tax rate would remain at 2.33 per \$100 value.
- (c) Final decision: Tax rate of 2.33 per \$100 value.

**(2) HARRIS REGIONAL HOSPITAL MEDIC 6 – 24 HOUR PROPOSAL:**

- (a) Proposed: Recommended \$190,949.
- (b) Recommended change, request or information: Requested \$165,214.
- (c) Final decision: Add \$25,735 to contingency.

**(3) CONTINGENCY:**

- (a) Proposed: Recommended at \$183,446.
- (b) Recommended change, request or information: Added \$25,000.
- (c) Final decision: \$209,181 total in contingency.

**(4) LIBRARY:**

- (a) Proposed: Recommended 2% increase (\$21,963).
- (b) Recommended change, request or information: Additional increase of \$20,943 to give 25 cent raises to each employee and to make Youth Services Position in the Cashiers Branch a full-time employee.
- (c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(5) APPALACHIAN WOMEN’S MUSEUM:**

- (a) Proposed: Recommended current level funding of \$10,000.
- (b) Recommended change, request or information: Requested an additional \$16,500.
- (c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(6) AWAKE:**

- (a) Proposed: Recommended current level funding of \$15,000.
- (b) Recommended change, request or information: Requested an additional \$5,273.58.
- (c) Final decision:

**Consensus:** *Fund the additional request of \$5,273.58.*

**(7) COMMUNITY TABLE:**

- (a) Proposed: Recommend current level funding of \$15,000.
- (b) Recommended change, request or information: Requested an additional \$5,000.
- (c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(8) MOUNTAIN MEDIATION:**

- (a) Proposed: Recommended current level funding of \$4,000.
- (b) Recommended change, request or information: Requested an additional \$2,000.
- (c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(9) STATE OF FRANKLIN:**

- (a) Proposed: Recommended current level funding of \$5,000.
- (b) Recommended change, request or information: Requested an additional \$1,000.
- (c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(10) UNITED CHRISTIAN MINISTRIES:**

- (a) Proposed: Recommended the current level funding of \$4,000.
- (b) Recommended change, request or information: Requested an additional \$11,000.
- (c) Final decision:

**Consensus:** *Increase funding by \$2,000 for a total of \$6,000.*

**(11) WEBSTER ENTERPRISES:**

- (a) Proposed: Recommended no funding.
- (b) Recommended change, request or information: Requested \$35,000.
- (c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(12) ARTS COUNCIL:**

- (a) Proposed: Recommended current level funding of \$10,000.
- (b) Recommended change, request or information: Requested an additional \$3,000.
- (c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(13) CHAMBER OF COMMERCE:**

(a) Proposed: Recommended current level funding of \$15,000.

(b) Recommended change, request or information: Requested an additional \$5,000 for signage. Submitted request to increase to \$10,790 to accommodate in a single year.

(c) Final decision:

**Consensus:** *Stay with recommended budget. Invite the Village Council, etc. to apply for a municipal grant offered by the county for this project.*

**(14) SOUTHWESTERN CHILD DEVELOPMENT:**

(a) Proposed: Recommended current level funding of \$5,000.

(b) Recommended change, request or information: Requested an additional \$5,000 for the Christmas Connection.

(c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(15) BOARD OF ELECTIONS - TRAVEL:**

(a) Proposed: Recommended travel be funded at \$10,209.

(b) Recommended change, request or information: Requested an additional \$14,363 for National Certifications for two employees.

(c) Final decision:

**Consensus:** *Increase funding by \$7,000 for a total of \$17,209.*

**(16) BOARD OF ELECTIONS - PERSONNEL:**

(a) Proposed: Recommended One Stop Absentee Coordinator at 70%.

(b) Recommended change, request or information: Requested One Stop Absentee Coordinator at 100% - an additional \$20,102.46.

(c) Final decision:

**Consensus:** *Stay with recommended budget.*

**(17) SHERIFF'S OFFICE:**

(a) Proposed: Presented budget.

(b) Recommended change, request or information: Cost of salary and benefits for one road patrol was \$47,512.

(c) Final decision:

**Consensus:** *Fund two road patrols and request the Sheriff to work out the capital (vehicles/equipment, etc.) within the existing budget. Also, Ms. Fox to evaluate loans they could pay off early to free up the annual debt service to cover the cost of these salaries.*

**(18) SOUTHWESTERN COMMUNITY COLLEGE – SHOOTING RANGE:**

(a) Proposed: Shooting range was not included in the recommendation.

(b) Recommended change, request or information: Phase 1 - \$287,000.

(c) Final decision:

**Consensus:** *Fund the request, take \$287,000 out of Fund Balance.*

**(19) SOUTHWESTERN COMMUNITY COLLEGE - CAPITAL:**

(a) Proposed: Increase capital funding to \$477,225.

(b) Recommended change, request or information: Funding of \$234,975 was recommended. Additional request of \$242,250. Received email from William Brothers updating priorities to \$417,125. Would require an additional \$182,150.

(c) Final decision:

**Consensus:** *Fund the request. Take \$182,150 out of Fund Balance.*

**(20) SOUTHWESTERN COMMUNITY COLLEGE - COMPENSATION:**

(a) Proposed: Increase of \$31,200 to implement a legislative increase in compensation – equity for county funded positions.

(b) Recommended change, request or information: Dr. Tomas called on June 4, 2018 and stated this amount would not be needed.

(c) Final decision: No Change.

**(21) BOARD OF EDUCATION:**

(a) Proposed: 2% increase to current expense and added counselors positions at \$425,605.

(b) Recommended change, request or information: Need six teachers at \$383,335 (\$63,889 each). Rebecca Ensley agreed to remain as a volunteer for one year.

(c) Final decision:

**Consensus:** *Staff to consult with the superintendent to see if adding three positions would make an impact. Also, staff to evaluate loans they could pay off early to free up the annual debt service to cover the cost of some or all of the requested positions.*

There being no further business, Chairman McMahan recessed the Board of Commissioners meeting at 10:59 a.m. to be reconvened on Monday, June 11, 2018 at 1:00 p.m.

Attest:

Approved:

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Angela M. Winchester, Clerk to Board

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Brian Thomas McMahan, Chairman