



## JACKSON COUNTY DEPARTMENT OF SOCIAL SERVICES

15 Griffin Street ■ Sylva, NC 28779

Phone: 828-586-5546 Fax: 828-586-6270 [www.jcdss.org](http://www.jcdss.org)

Jennifer Abshire, Director

The Jackson County Department of Social Services is recruiting for **two** Income Maintenance Caseworkers, one in Family Medicaid and one in Food and Nutritional Services. These positions are responsible for intake, application processing and review functions in determining eligibility for Public Assistance Programs. Above average communication, computer and organizational skills are required. Work involves direct contact with the public. Applicants should have one year of Income Maintenance Casework experience. Applicants will also be considered who have an Associate's Degree in human services, business or clerical related field, or graduation from high school and an equivalent combination of training and experience. The starting salary is \$27,937.59 - \$30,801.19, depending on education and experience. These positions are full-time with benefits, but are time-limited. To apply, submit a NC state application form (PD-107) to the Jackson County Department of Social Services 15 Griffin Street Sylva, NC 28779 or the NC Career Works Center.