

**MINUTES OF A  
REGULAR MEETING  
OF THE JACKSON COUNTY  
BOARD OF COMMISSIONERS  
HELD ON  
JANUARY 08, 2018**

The Jackson County Board of Commissioners met in a Regular Session on January 08, 2018, 3:00 p.m., Justice & Administration Building, Room A201, 401 Grindstaff Cove Road, Sylva, North Carolina.

Present: Brian McMahan, Chairman	Don Adams, County Manager
Charles Elders, Vice Chair	Heather C. Baker, County Attorney
Boyce Deitz, Commissioner	Angela M. Winchester, Clerk to Board
Mickey Luker, Commissioner	
Ron Mau, Commissioner (Via Speaker Phone)	

Chairman McMahan called the meeting to order.

(1) **REMOTE PARTICIPATION BY COMMISSIONER:** Commissioner Elders moved to approve the remote participation of Commissioner Mau via speaker phone and should Commissioner Mau's vote be a deciding vote on any item on the agenda, that item would be tabled and carried over until the next meeting. Commissioner Deitz seconded the Motion. Motion carried.

(2) **PROCLAMATION FOR MARTIN LUTHER KING, JR. DAY OF SERVICE:** Chairman McMahan read a Proclamation to proclaim January 15<sup>th</sup> as Martin Luther King, Jr. Day of Service and presented the proclamation to Stella Moore, NAACP Local Chapter Board Member. Commissioner Elders moved to approve the Proclamation. Commissioner Luker seconded the Motion. Motion carried.

(3) **AGENDA:** Commissioner Deitz moved to approve the Agenda. Commissioner Elders seconded the Motion. Motion carried.

(4) **MINUTES:** Commissioner Elders moved to approve the minutes of a Work Session of December 12, 2017 and a Regular Meeting of December 18, 2017. Commissioner Deitz seconded the Motion. Motion carried.

(5) **CHAIRMAN'S REPORT:** None.

(6) **COMMISSIONER REPORTS:**

(a) Commissioner Luker stated that he often reported about the wonderful job the Department on Aging had done and he was honored to serve on that Board. The Meals on Wheels program was amazing and volunteers even delivered meals on Christmas day and that meant a lot to so many people.

(b) Commissioner Elders stated that his store was a drop off point for Meals on Wheels and the volunteers also delivered on New Year's Day.

(c) Commissioner Deitz stated that recently he had the opportunity to visit Dealey Plaza in Dallas, Texas, the place of John F. Kennedy's assassination. It was a great historical visit and a good experience.

(7) **COUNTY MANAGER REPORT:** Mr. Adams stated that he had no report. He distributed a requested list of the county's governmental contact numbers to be published in the newspaper for the public. He requested that the Commissioners review the list and be prepared with any additions at the next work session, where they would have further discussions on the item.

(8) **INFORMAL COMMENTS BY THE PUBLIC:** Alden Holloway of Cashiers stated that he understood the county was considering an indoor pool. His son was the head swimming and diving coach at NC State. He had been around a lot of pools all of his life. He would love to have an indoor pool built in the county, but he asked that the Commissioners take it slow and steady and do a lot of research. He understood they were considering a 25 meter pool, but everyone used 50 meter pools. Also, he thought they should consider a location that would be central so that everyone could have access.

(9) **TRANSIT DRUG AND ALCOHOL POLICY:** Norma Taylor, Assistant Transit Director, presented the proposed updates to the Transit Drug and Alcohol Policy and requested approval.

**Motion:** *Commissioner Elders moved to approve the proposed updates to the Transit Drug and Alcohol Policy, as presented. Commissioner Deitz seconded the Motion. Motion carried by unanimous vote.*

(10) **PERSONNEL POLICY:** Danielle Wittekind, Human Resources Director, presented the final draft of the Personnel Policy for consideration of the Board.

**Motion:** *Commissioner Elders moved to approve the final draft of the Personnel Policy, as presented. Commissioner Deitz seconded the Motion. Motion carried by unanimous vote.*

(11) **BUSINESS AND INDUSTRY ADVISORY COMMITTEE:**

**Motion:** *Commissioner Elders moved to appoint Mary Jane Ferguson to fill the unexpired term of Jim Turner on the Business and Industry Advisory Committee, term to expire December 31, 2019. Commissioner Luker seconded the Motion. Motion carried by unanimous vote.*

(12) **PLANNING BOARD:** *Carry over.*

(13) **PRESS CONFERENCE:** None.

(14) **CLOSED SESSION:**

**Motion:** *Commissioner Deitz moved that the Board go into closed session pursuant to G.S.143-318.11(a)(6) Personnel for one item. Commissioner Elders seconded the Motion. Motion carried.*

Chairman McMahan called the regular meeting back to order and stated that no action was taken in closed session.

(15) **AGENDA:** Commissioner Deitz moved to amend the agenda to add one item: Appointment of the Transit Director. Commissioner Elders seconded the Motion. Motion carried.

**(16) TRANSIT DIRECTOR:** Mr. Adams stated that the interview team for the Transit Director position unanimously recommended Norma Taylor for the Transit Director position, with a salary of \$43,340.37 at a Grade 26, Step 1.

***Motion:*** *Commissioner Luker moved to appoint Norma Taylor as Transit Director at a Grade 26, Step 1. Commissioner Elders seconded the Motion. Motion carried by unanimous vote.*

There being no further business, Commissioner Deitz moved to adjourn the meeting. Commissioner Elders seconded the Motion. Motion carried and the meeting adjourned at 3:33 p.m.

Attest:

Approved:

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Angela M. Winchester, Clerk to Board

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Brian Thomas McMahan, Chairman