



Employment Opportunity

Jackson County

Please post this employment opportunity where all employees have access.

Position: General Utility Worker III
Permanent Full-Time

Department: Public Works – Grounds

Description of Duties & Responsibilities: Position has both maintenance and grounds duties and responsibilities. Primary responsibilities will include beautification of county grounds and additional tasks will include a variety of building, facility and equipment maintenance; repair activities to include plumbing, electrical, carpentry, HVAC, and masonry tasks.

Education & Experience Requirements: High school diploma or GED, valid North Carolina driver's license, and one year experience in landscaping, maintenance or related trade (plumbing, electrical, carpentry, HVAC, or masonry).

Prefer a candidate with more than one year related landscaping experience or a background in horticulture.

Starting Salary & Benefits Information: \$27,937.59 (Grade 17)
Jackson County provides a robust offering of employee benefits including: employer paid medical and dental benefits, participation in the Local Government Employees Retirement System, paid leave (vacation, sick, and holiday), Employee clinic and wellness program, and supplemental benefit offerings.

Full overview of benefits available at <https://www.jacksonnc.org/employment-opportunities.html>

Application Requirements: Submit a complete State Application (PD107) to either:

| | |
|--------------------------------------|--------------------------|
| Jackson County | NCWorks Career Center |
| Human Resources Department | 26 Ridgeway St., Suite 2 |
| 401 Grindstaff Cove Rd., Suite A-218 | Sylva, NC 28779 |
| Sylva, NC 28779 | |

State applications are available online at <https://www.jacksonnc.org/employment-opportunities.html> or can be obtained at the Jackson County Human Resources or the Sylva branch of the NCWorks Career Center.

Closing Date: Friday, May 25, 2018

Jackson County is an Equal Opportunity Employer.

Pre-employment/post-offer drug screen and criminal background checks are required.

Jackson County participates in the federal [E-Verify](#) program.

Jackson County Human Resources Department

401 Grindstaff Cove Road ▪ Sylva, NC 28779

828-631-2212 ▪ 828-631-2266 fax